

Executive Rolling Programme: October 2014

Executive Decisions to be taken – October 2014

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Harling Court - Housing Support Services To seek approval to waiver the existing service whilst re-procurement exercise is ongoing	Adults Wellbeing / Richard Gabb
TBC	Non Key	Homelessness Prevention Strategy To set out the Local Authority's plans for the prevention of homelessness	Adults Wellbeing / Jane Thomas

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Revised Joint Agreement with West Mercia Energy To consider revision to the joint agreement with West Mercia Energy	E, C & C – Richard Wood, Head of Environment & Waste
TBC Not before 20 October 2014	KEY	Hereford United Football Club (1939) Ltd To consider future lease arrangements in relation to the Hereford United Football Club ground and of land at ground ends	Economy, Communities and Corporate / Tony Featherstone & Donna Burgess
TBC	Non Key	West Mercia Energy Proposed extension of the West Mercia Energy joint agreement between the council and the Member Authorities	Economy, Communities & Corporate – Richard Wood Head of Environment & Waste Services

15 October 2014	Non Key	Approval of the Procurement Route for Construction of Business Units within the Enterprise Zone To seek approval for the use of a “construction management” approach to the construction of new business units on plot C21 of the Hereford Enterprise Zone, and to appoint HCT Construction Consultants Ltd to manage the construction process.	Economy, Communities and Corporate. Economic Development Manager.
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DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
October 2014 TBC	Non Key	Review of Gypsy and Traveller Policy To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield
20 October 2014	Non Key	Herefordshire Council Armed Forces Corporate Covenant To approved the Herefordshire Armed Forces Corporate Covenant	Director for Economy, Communities and Corporate

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
15 October 2014	Non Key	Community Asset Transfer – Ledbury Rugby Club & Ross Road Playing Fields, Ledbury to Ledbury Rugby Club <i>To approve the community asset transfer of Ledbury Rugby Club and Ross Road Playing Fields, Ledbury to Ledbury Rugby Club</i>	Economy, Communities & Corporate - Tony Featherstone, Head of Corporate Asset Management
Not before 29 October 2014	KEY	Alternative management arrangements for Council owned parks and open spaces <i>To obtain cabinet member approval to be seek alternative management arrangement for council owned parks and open spaces</i>	ECC – Steve Burgess, Head of Transport & Access

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	The use of Pupil Premium for LAC Decision on top slice of Pupil Premium for LAC to allow targeted intervention controlled by the Virtual Head for LAC	Children's Wellbeing / Steve Laycock
TBC	Non Key	New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19 September 2013. For the Cabinet Member for Children's Wellbeing to review and agree to the recommendations in the report including that the pilot project continues. As resolved by cabinet on 19 September 2013.	Children's Wellbeing / Alexia Heath

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23 October 2014	Non Key	Nursery Education Funding Policy <i>To approve the policy for Nursery Education Funding (NEF)</i>	Children's Wellbeing / Andy Hough
16 October 2014	Non Key	CNS/LAC Sufficiency Strategy <i>To approve the Looked After Children & Complex Needs placements Commissioning & Sufficiency Strategy, 2014/19</i>	Children's Wellbeing Richard Watson

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
25 October 2014	KEY	Procurement & Award of new Public Health Contract (Child Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes

Executive Rolling Programme: **November 2014**

Executive Decisions to be taken - November 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13 November 2014	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball
13 November 2014	KEY	Strategic Plan for Education To set out the Local Authorities approach to educational improvement	Young People & Children's Wellbeing	Children's Wellbeing / Chris Baird
13 November 2014	KEY	Council acquisition of the Three Elms Trading Estate, Hereford HR4 9PU To seek Cabinet approval to :The Council's purchase of the Three Elms Trading Estate from the Homes and Communities Agency at market value, estimated to be in the region of £1.75 to £1.85m, which will enable the Council to release value from its adjoining land.		Economy, Communities & Corporate Ian Higgs, Development Manager

13 November 2014	KEY	South Wye Transport Package To consider consultation responses and confirm prefer package	Economy, Communities & Corporate / Mairead Lane	
13 November 2014	KEY	Relocation of Customer Services in Hereford <i>To consider the options for the future delivery of Customer Services in Hereford City to meet changing requirements of the customer and synergies between services.</i>		Directorate - ECC; Head of Community and Customer Services – Natalia Silver
13 November 2014	Non Key	Local Account 2013-14 The cabinet approve the publication of the Local Account – a statutory report to the local community re Adult Social Care	Adult & Wellbeing	Head of Performance Adult and Wellbeing Directorate.
13 November 2014	B&PF	* Local Council Tax Support Scheme – 2015/16 Effect On Parish Precepts To recommend to Council continued use of local council tax support scheme grant funding		ECC Peter Robinson
13 November 2014	Non Key	* Herefordshire Safeguarding Adult Board Business Plan To note, consider and comment on Herefordshire Safeguarding Adult Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board		Adults Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit
13 November 2014	KEY	Aylestone & Broadlands Report		
13 November 2014	KEY	Capital programme		

DECISION MAKER

**CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:
COUNCILLOR JW MILLAR**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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27 November 2014	KEY	Regional Residential Children's Home Framework Agreement To note the joint procurement exercise undertaken with the West Midlands Region and approve the awarding of contracts to preferred providers of residential children's home placements for Herefordshire's framework agreement	Children's Wellbeing
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**DECISION MAKER
CABINET MEMBER CORPORATE SERVICES
COUNCILLOR PM MORGAN**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
28 November 2014	Non Key	Consolidation of Market Rights To consolidate and regularise the position as regards Herefordshire Council's rights to hold certain markets	Economy, Communities & Corporate – Chris Jenner

**DECISION MAKER
CABINET MEMBER HEALTH & WELLBEING
COUNCILLOR GJ POWELL**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12 November 2014	KEY	Housing related support service (2 x Accommodation based contracts & 1 x floating support contract). To update members on the strategic review of the service and seek approval to retender or decommission	Adult and Wellbeing Richard Gabb/Laura Lloyd
20 November 2014	KEY	Rose Garden- Extra Care Support Provision Contract To agree a time limited extension to the current contract for the provision of care support for residents at <i>Rose Gardens, Hereford</i> currently delivered by <i>Extra Care Charitable Trust</i>	Graham Saveker Commissioning Officer Adult and Wellbeing Directorate

DECISION MAKER			
CABINET MEMBER Transport and Roads:			
COUNCILLOR P Rone			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
20 November 2014	KEY	Review of Off Street Car Park Charges	

Other meetings:

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
26 November 2014	Progress Report on 2014/15 Internal Audit Plan		Internal Audit SWAP Jacqui Gooding Jacqui.Gooding@southwestaudit.co.uk
26 November 2014	Annual Audit Letter (External Audit)		External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com
26 November 2014	Budget Monitoring Report		Economy, Community, Corporate Section 151 Officer – Peter Robinson
26 November 2014	Counter-fraud and Corruption Policies – Biennial Review		Economy, Community, Corporate Section 151 Officer – Peter Robinson
26 November 2014	Complaints Statistics		Economy, Community, Corporate Assistant Director Governance – Bill Norman
26 November 2014	What is done differently with major projects within the organisation since the CRM implementation		Economy, Community, Corporate Assistant Director Governance – Bill Norman
26 November 2014	Constitution - Draft protocol on filming and recording public meetings.		Economy, Community, Corporate Assistant Director Governance – Bill Norman

Executive Rolling Programme: December 2014

Executive Decisions to be taken – December 2014

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
December TBC 2014 Cllr Powell	Non Key	Housing related support service (Homeless prevention support contract) To update members on the strategic review of the service and seek approval to retender or decommission	Adult and Wellbeing Richard Gabb/Laura Lloyd
10 December 2014	KEY	Housing Related Support Service (Accommodation based support & floating support). To update members on the strategic review of the service and seek approval to retender or decommission	Adult and Wellbeing Robert Vickers/Laura Lloyd

DECISION MAKER CABINET MEMBER TRANSPORT & ROADS: COUNCILLOR P RONE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
1 December 2014	KEY	New Lengthsman Scheme To approve the expenditure of funding covered within the 2015/16 highways budget to launch the new lengthsman scheme to all parish councils in Herefordshire	Economy, Communities & Corporate - Clive Hall Head of Highways & Community Services

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
18 December 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
18 December 2014	Non Key	Public Health Annual Report	Health & Wellbeing – Councillor GJ Powell	Public Health
18 December 2014	KEY	Rose Garden – Extra Care Support Service To award the Rose Garden – Extra Care Support Contract following a re-procurement exercise	Health & Wellbeing	Adults Wellbeing / Richard Gabb

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12 December 2014	B&PF	Local Council Tax Support Scheme – 2015/16 Effect on Parish Precepts To agree use of local council tax support scheme grant funding	Peter Robinson – Chief Finance Officer	

Executive Rolling Programme: January 2015

Executive Decisions to be taken – January 2015

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
15 January 2015	B&PF	2015/16 Budget Setting	Corporate Strategy & Finance	
15 January 2015	KEY	Herefordshire Domestic Violence and Abuse Support Service Contract <i>To award the Herefordshire Domestic Violence and Abuse Service Contract</i>	Health & Wellbeing	Adults Wellbeing / Richard Gabb
15 January 2015	KEY	Care Act To consider the impacts of the Care Act and to agree actions for implementation		Adults Wellbeing / Alison Hotchen Care Act Project Manager

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
January 2015	Non Key	Social Value Statement To secure member approval for a council 'Social Value Statement'	R. Ball – ECC	

Other Meetings

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information

28 January 2015	Whistle Blowing Policy – Biennial Review		Economy, Community, Corporate Assistant Director Governance – Bill Norman
28 January 2015	VfM or Financial Resilience Report (as required) (External Audit)		External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com
28 January 2015	Report (as required) (External Audit)		External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com

Executive Rolling Programme: February 2015

Executive Decisions to be taken – February 2015

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 February 2015	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
26 February 2015	Non Key	Quarterly Performance Report <i>To review performance</i>	Economy, Communities and Corporate - Richard Ball	

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6 February 2015	B&BF	2015/16 Budget Setting	Corporate Strategy & Finance	
6 February 2015	B&PF	Local Transport Plan 4 <i>To approve the Local Transport Plan.</i>	Infrastructure / Councillor PD Price Now Cabinet	Economy, Communities & Corporate / Steve Burgess

Executive Rolling Programme: **March 2015**

Executive Decisions to be taken – March 2015

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 March 2015		Herefordshire Safeguarding Boards: Interim Safeguarding Assurance Report <i>To inform Cabinet of progress made towards the implementation of the Safeguarding Boards' Business Plans 2014-2015.</i>	Young People and Children's Wellbeing / Councillor J Millar	Children's Wellbeing, Andy Churcher, HSAB/HSCB Business Manager

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6 March 2015		Setting of Council Tax		

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
31 March 2015	Non Key	Herefordshire Tenancy Strategy 2012 -2015. <i>To review and update current Strategy in accordance with the Localism Act 2011 (s.150). The Strategy sets out matters to which the registered providers of social housing for its district are to have regard in formulating policies.</i>	Adults Wellbeing / Jane Thomas	

Other Meetings

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
March 15	Progress report on 2014/15 Internal Audit Plan		
	Internal Audit Plan for 2015/16		
	External Audit Plan		
	Budget Monitoring Report		
	Counter-fraud and Corruption Policies – Biennial Review		
	Whistle Blowing Policy – Biennial Review		